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| Office for National Statistics official Logo |  |
| **The Resident**<ADDRESS\_LINE1><ADDRESS\_LINE2><ADDRESS\_LINE3><ADDRESS\_LINE4> | If you need help or a large print or Braille letter, phone us free on 0800 085 7376 or email accessibility@ons.gov.uk |

Date of Issue

Reference Number

Dear Resident

We recently wrote to inform you that the Office for National Statistics is running a UK-wide online study, and we would like you to be a part of it. The study covers a range of topics, including work, retirement, higher education, unemployment and looking after the family or home.

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# How to take part

Complete the steps below on your computer, tablet or smartphone

1. Go to **www.ons.gov.uk/takepart** on your smartphone, tablet or computer.

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1. ****Select “Start Now” and enter your **household access code** in the boxes provided:

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 **1234 5678 9101**

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1. **Complete the study** and submit when done.

 The information you give us is protected by law and is treated as confidential.

**How long does it take?** The study takes between 10 and 20 minutes to finish.

**Who should take part?** All adults in your household over the age of 16 should take part. Any related adult may respond on behalf of another household member – they will only be asked about facts, not opinions. It is important that everyone sees the letters and leaflets that we send you.

**When should I complete it by?** You have until **<DATE>** to take part online. If you do not take part online by then, one of our interviewers may call you. Most people we invite to our studies take part – this is your chance to be counted.

Thank you for your time. Yours faithfully

 Iain Bell - Director General